



# Navigating the RSA PD-19-03 Transition

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# Panelists



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# RSA PD-19-03 Transition Checklist

## RSA PD-19-03 Transition Checklist

Are you ready for the upcoming changes to your vocational rehabilitation program due to RSA PD-19-03 Policy Directive? Here is a checklist to make sure you're prepared.

- 1** Review PD-19-03 transition information
  - [PD-19-03 Policy Directive](#) (May 6, 2019) from the RSA
  - [PD-19-03 Implementation Checklist](#) from WINTAC
- 2** Prepare for the transition by downloading additional helpful resources
  - [PD-19-03 Policy Directive vs. Edit Specification Crosswalk](#)
  - [Encorp QA Advisor, a free PD-19-03 Edit Checker](#)
- 3** Create a PD-19-03 transition team
  - Include policy, fiscal and data conversion SMEs
  - Build a RACI chart to support issue escalation and decision making
- 4** Update your PD-19-03 training plan to integrate the final policy changes
- 5** Test your PY2019 Q4 open case records for PD-19-03 readiness by generating a RSA-911 report and testing it with a PD-19-03 compliant edit checker (such as the Encorp QA Advisor)
- 6** Establish a strategy to accommodate simultaneous PD-19-03 and PD-16-04 data collection for Q1 PY2020
- 7** Review changes and additions to RSA Service Categories
  - Identify requirements for new or modified billing and procedure codes
- 8** Review all open authorizations for PD-19-03 compliance
- 9** Review plans to accommodate PD-19-03 rules for individuals receiving Supported Employment (SE)
- 10** Develop a transition plan from SOC 2010 to SOC 2018 (Individualized Plan for Employment)
  - Determine how counselors will obtain agreement with participants for updated SOC codes on IPEs
  - Establish a timeline for SOC transition prior to Q2 PY2020
- 11** Review system interfaces to accommodate new PD-19-03 requirements

This checklist has been developed by Tyler Technologies in cooperation with Encorp, an employment company providing software and services to organizations who help people with disabilities gain meaningful and competitive employment.

Here is a checklist to make sure you are prepared for the upcoming changes due to RSA PD-19-03 Policy Directive.

# Resources

- Tyler Technologies Vocational Rehabilitation System and Free Demo Offer - <https://www.tylertech.com/solutions/health-human-services/disability-benefits/vocational-rehabilitation>
- Encorpe Quality Advisor Edit Checker - <https://encorpe.com/911-edit-checker>
- New Mexico Division of Vocational Rehabilitation - <https://dvr.state.nm.us>
- Outlook Insights, LLC - <https://outlookinsight.com/>
- CSVAR - <https://www.csavr.org/>
- RSA PD-19-03 - <https://www2.ed.gov/policy/speced/guid/rsa/subregulatory/pd-19-03.pdf>
- Crosswalk of Change to RSA-911 from PD-16-04 to PD-19-03 - <https://www2.ed.gov/rschstat/eval/rehab/case-service-report-rsa-911-crosswalk-of-changes.xlsx>
- WINTAC PD-19-03 Implementation Checklist - [http://wintac-s3.s3-us-west-2.amazonaws.com/topic-areas/t05\\_CommonPerformance/t05\\_resources/PD19-03-Implementation-Checklist.pdf](http://wintac-s3.s3-us-west-2.amazonaws.com/topic-areas/t05_CommonPerformance/t05_resources/PD19-03-Implementation-Checklist.pdf)
- New RSA-17 Report (replaces RSA-2) - <https://encorpe.com/vr-matters/f/welcome-to-the-rsa-17>

# Questions & Discussion